

## Event capacity & time scales for applications

The size classification for an event will be based around the expected capacity. This is the maximum number of people

Size	Audience capacity	Requirements	Minimum deadline for submitting initial application
Promo event	50 - 1500	No Licenses	1 month before the event
Micro Community	50 - 250	An event without a Premises License or a Road Closure Order	6 weeks before the event
Small Community	251 to 499	An event without a Premises License and/or a Road Closure Order.	3 months before the event
Small Commercial	50 to 499	An event without a Premises License and/or a Road Closure Order.	3 months before the event
Medium 1	500 to 1,500	An event without a Premises License and/or a Road Closure Order.	3 months before the event
Medium 1	500 to 1,500	An event likely to require a Premises License and/or a Road Closure Order.	6 months before the event
Medium 2	1,501 to 4,999	An event likely to require a Premises License and/or a Road Closure Order.	6 months before the event
Large 1	5,000 to 9,999	An event that requires a Premises License and/or a Road Closure Order not on major roads.	6 months before the event
Large 2	10,000 - 14,999	An event that requires a Premises License and/or a Road Closure Order on major roads.	8 months before the event
Major	Over 15,000	An event that requires a Premises License and/or a Road Closure Order on major roads.	12 months before the event