

TOWER HAMLETS



Victoria Park: Unit Base

FEES

Lido Car Park: £2,250 per day
Haulage Road: £500 per day
Overflow: POA
Deposit (returnable): £500 per day (capped at £4,000)
Admin: £215 - £405 (depending on scale)

AVAILABILITY

No restrictions to days or times, subject to approval from Parks Team. Keys and a fob for the base must be collected and returned to our offices.

CONDITIONS OF USE

Lido Car Park has 60 bays and is approx. 100m x 20m. It can hold approx 15-20 facilities

Haulage Road is for crew cars only and can facilitate approx. 30 - 40 cars. Single file parking ONLY along NORTH EDGE of the hard standing. You cannot park or cross the grass at any time. The yellow hatched area in front of the gate must be kept clear at all times as used by contractors/council staff accessing the park daily. Please do not block or cover the sensors or leave the gate to Haulage Road open at any time.

No diesel generators to be used, please use the Grid Power

All vehicles must have their hazard lights on and keep to the 5mph speed limit when driving to and from the base.

When the park is closed, the vehicle access gate must be locked and manned by security at all times

LEAD IN TIMES

7 working days (subject to availability)

TERMS AND CONDITIONS

- If T&Cs are not adhered to or if production conduct is deemed unreasonable, the production may not be allowed to return.
- No vehicles to cross grass under any circumstances. Deposits will not be returned if this rule is breached
 - Security must be on the access gates at all times.
 - 'Vehicle Movement in Parks T&Cs' must be followed at all times.
 - All rubbish must be completely removed on departure.



Victoria Park: Unit Base Grid Power

The Grid Project explores and provides guidance on supplying green energy via the mains network to key unit bases used for filming and events across London. By reducing reliance on diesel generators, it helps cut emissions, particulates, and noise pollution—supporting the industry’s response to the climate emergency while protecting the health and wellbeing of crews and local communities. The project is supported by industry experts, including Location Managers, Unit Managers, and Transport Captains.

BOOKING AND BILLING

- Access site power using electrical cabinet. No diesel generator usage permitted.
- Tower Hamlets Film Office electricity supply charge sheet and invoice received post end of license period. Charge sheet supplies information regarding electricity cost and usage. Note this is not an invoice. Payment made to Tower Hamlets Film Office within 14 days of receipt of invoice.

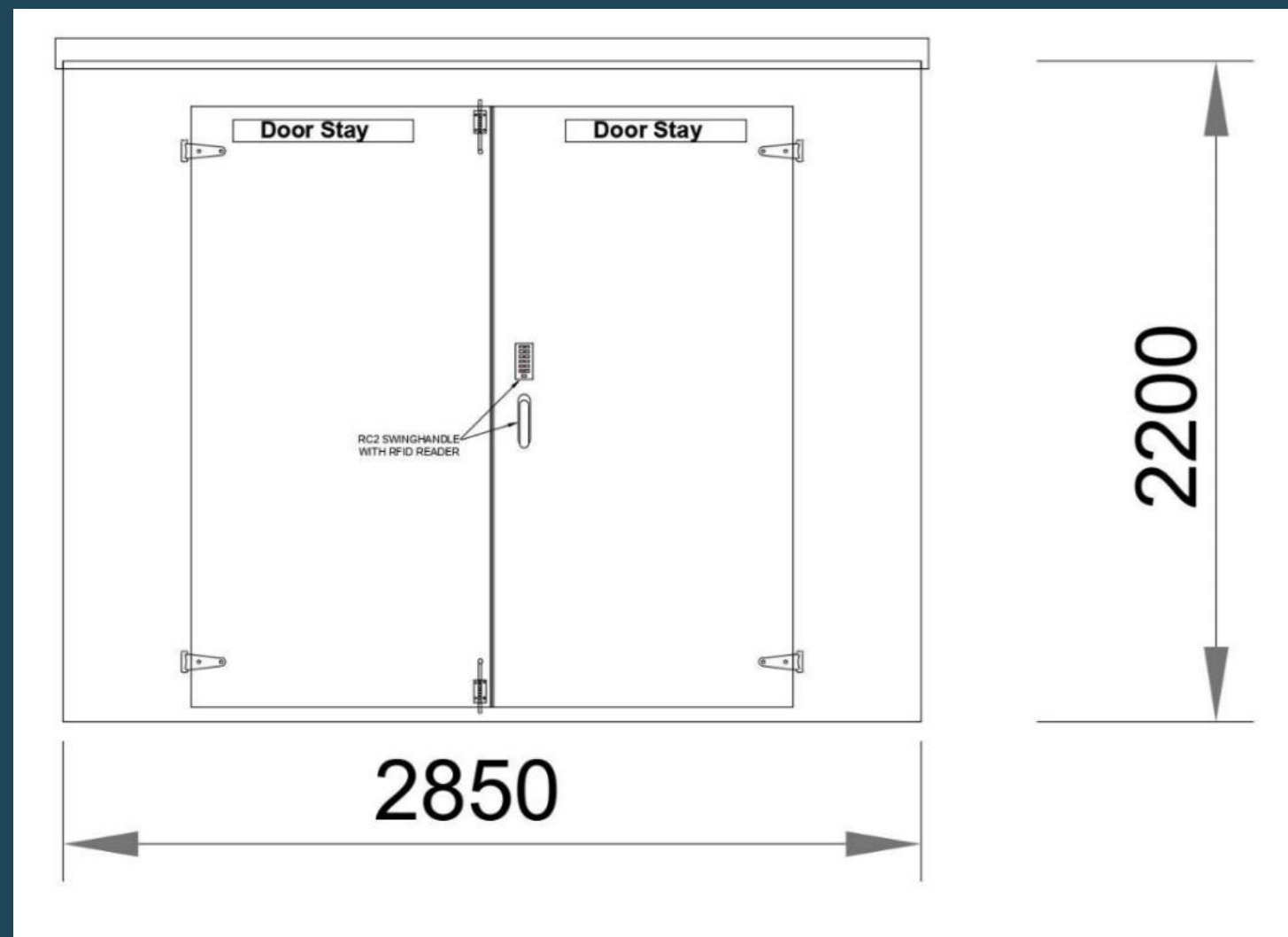
LOCATION

The car park is approximately 96m in length, with the feeder pillar located at the northern boundary. To ensure a reliable grid connection, all equipment should be positioned within the northern half of the car park, close to the pillar. Equipment placed beyond 60m may risk power loss or tripping. Catering and other key power-dependent units should therefore be located near the pillar, with access via the north entrance if required. Appropriate cabling and distribution should be in place to service the full length of the car park.

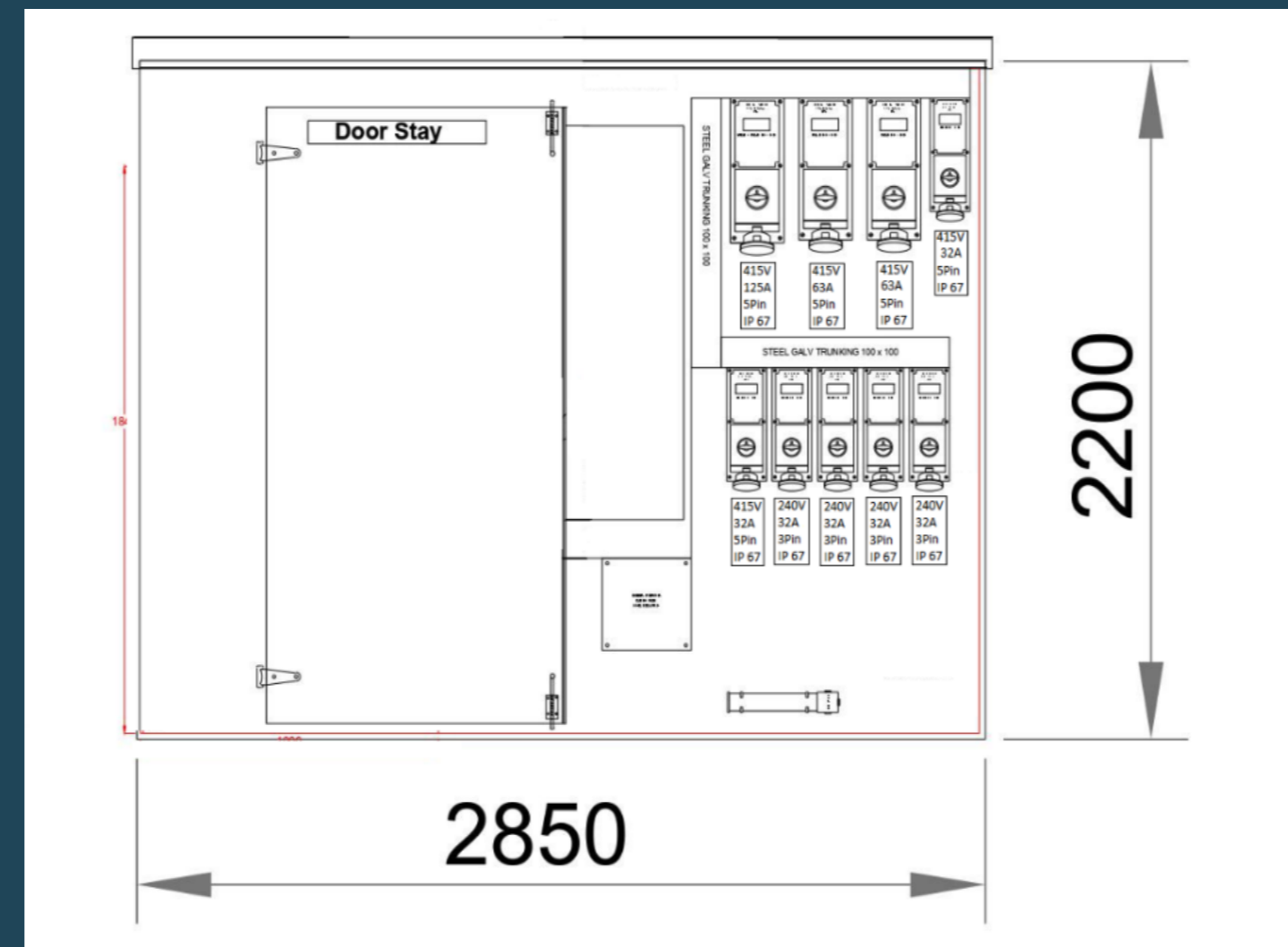
CABINET SPECS:

Supply: 200KVA / 300A

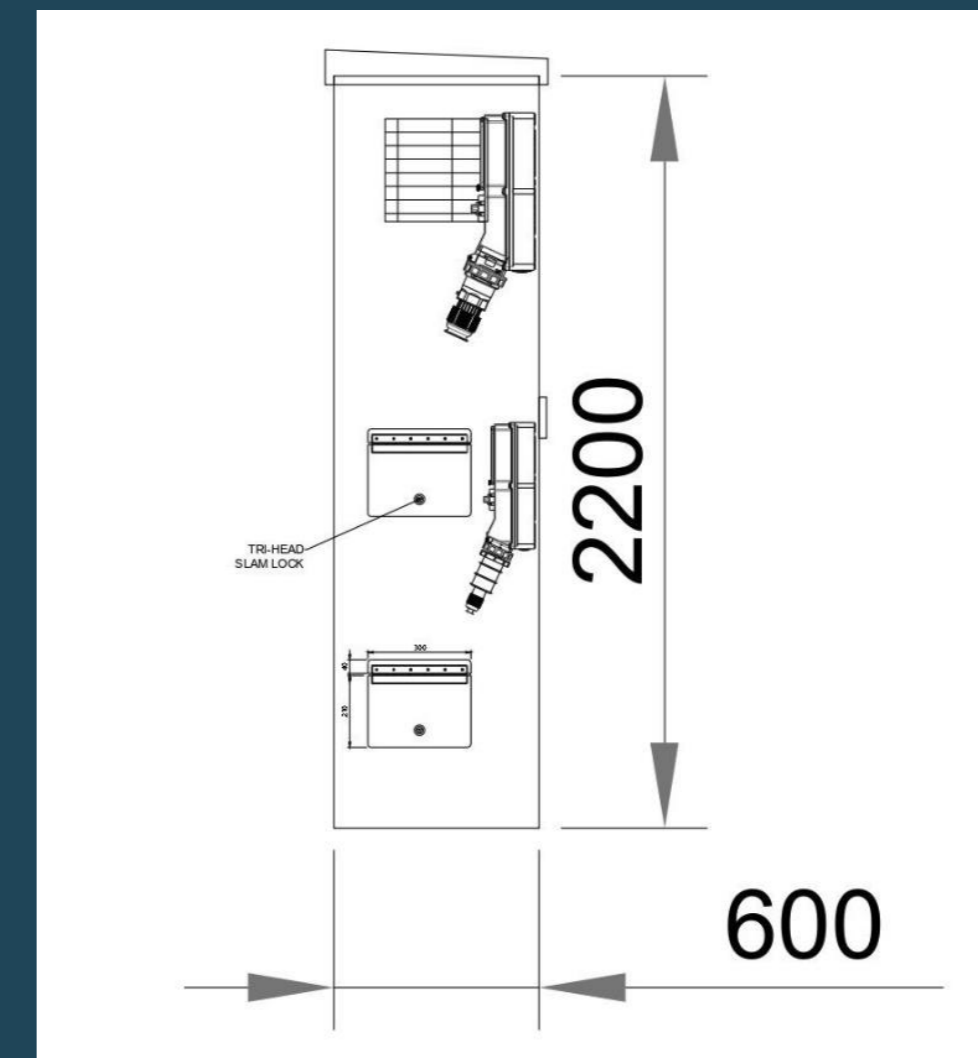
Cabinet Front: Door Shut



Cabinet Front: Door Open



Cabinet Side



Victoria Park: Unit Base Grid Power

PRIOR TO ARRIVAL

1. Ensure the person who is responsible for accessing the cabinet is competent and has read the welcome pack (including health and safety information and user instructions).
2. Ensure access card is collected.
3. Ensure cables are new and in a good condition for connection to the cabinet. OLD CABLES MAY NOT WORK.

USING THE CABINET

1. Hold the card up to the keypad. Once the LED lights turn green, push the lower part of the handle lever to release it (it will pop out). Pull the handle out and turn the lever to disengage the locks. Note: the magnetic locks will only disengage while the light is green. If the door will not open when the handle has been turned, place the card back to the reader to re-release the magnetic locks. The door will now open.
2. Open the right-hand side of the cabinet door. The door-stay will ensure the door remains open during access. *Note: you do not need to open the left-hand side door, so please leave it closed and do not open the central distribution board with permission from Tower Hamlets council.*
3. On the interior of the right-hand side of the cabinet, unlock and open the cat flaps. *Note: no key is necessary as they are opened manually from the inside of the cabinet.*
4. From the exterior right of the cabinet, feed either single or three phase power cables through the cat flaps at the relevant height to your chosen sockets. *Note: it is important that cables are fed through the correct cat flap to remove pressure on cables and sockets in the cabinet. Rating information is printed on the cap and the front, of each commando socket*
5. Release the cap on the commando socket and plug the cables into the sockets. Turn on the socket by turning the switch clockwise to receive power. *Note: the on/off switch will not turn without a cable appropriately attached. Old/ damaged cables will not allow the switch to turn on. If the switch will not turn, try a newer cable.*
6. Once all cables are plugged in and turned on, push the door-stay bar upwards to release, shut and lock the door. *Note: very important that the cabinet doors remain shut and locked during operation. The door should only be opened when plugging in or removing cables*

END OF USAGE

1. Hold the card to the keypad. Once the LED lights turn green, push the lower part of the handle lever to release it (it will pop out). Pull the handle out and turn the lever to disengage the locks. Note: the magnetic locks will only disengage while the light is green. If the door will not open when the handle has been turned, place the card back to the reader to re-release the magnetic locks. The door will now open.
2. Open the right-hand side of the cabinet door. The door-stay will ensure the door remains open during access. *Note: you do not need to open the left-hand side door, so please leave it closed and do not open the central distribution board with permission from Tower Hamlets council.*
3. Turn off the power to each commando socket. Unplug the power cable and replace the cap on each socket.
4. Feed cables out of cat flaps and shut the cat flap. *Note: cat flaps lock automatically when fully closed, however please check.*
5. Take a photograph of the inside of the cabinet, showing all sockets.
6. Push the door-stay bar upwards to release the door, shut and lock the door. Make sure the handle locks back in place. You should hear a click noise when this is successful. You may need to repeat this process if the magnets do not engage.
7. Take photographs of outside of the cabinet to demonstrate all doors and cat flaps are shut and locked
8. Send cabinet photos to filmoffice@towerhamlets.gov.uk for records.

OPERATIONAL TROUBLESHOOTING: IMPORTANT

1. If the RDF trips, please **ONLY RESET ONCE** and check your equipment. Do not allow the socket to trip multiple times.
2. Old cables/ plugs may not allow the commando sockets to turn on. Bring new/undamaged cables.