

Other Licenses, Fees & Charges

This list is not exhaustive but provides a guide to event organisers of some of the other charges that may apply.

Prices below exclude VAT. VAT will be charged on the fees outlined where applicable.

Type of Fee	Fees Charged	Notes
Premises License	£100 - £1905	Fees are based on the non-domestic rateable value band of the premises set by the National Valuation Unit. Check the rateable value of the premises Apply for a Premises License in Bristol.
Temporary Event Notice (TEN)	£21.00	You'll need to apply for a Temporary Event Notice (TENs) if you're holding an event with licensable activities such as: <ul style="list-style-type: none"> a) live entertainment such as plays, films, recorded music, indoor sporting events, live music and dance performances b) sale of hot food or drink between 11pm and 5am c) sale and supply of alcohol Apply for a Temporary Event Notice in Bristol.
Occasional Market or Car Boot Sale Licence	Commercial market or car boot sale licence: £2 per trading space, with a £20 minimum fee. Charitable or fundraising market or car boot sale licence: £10 .	You need a licence to hold an occasional market, such as a craft fair or food fair, or a car boot sale if there will be 5 traders or more. Apply for an occasional market or car boot sale licence For any queries contact markets@bristol.gov.uk
Street Trading	Central Area (including Central, Clifton and Clifton East wards) <ul style="list-style-type: none"> • £23 per day • £137 per week • £550 per month • £1,645 per quarter • £12 per day for charitable or educational purposes 	If you want to sell or offer for sale any article in the street, you must have a street trading licence or street trading consent. Please refer to the Street Trading Policy For more information, please contact: licensing@bristol.gov.uk

	<p>Outside of the central area</p> <ul style="list-style-type: none"> • £11.55 per day • £418 per quarter • £5.75 per day for charitable or educational purposes <p>Mobile traders</p> <ul style="list-style-type: none"> • £476 per year 	
<p>Street Collection Permit</p>	<p>The street collection permit is free.</p> <p>The house-to-house collection permit is free.</p>	<p>You must apply for a street collection permit if you want to collect money for a charity, or charitable purpose, in a street or outside area.</p> <p>You should apply at least 28 days before your collection.</p> <p>You must have permission from Bristol Cathedral if you want to collect on College Green.</p> <p>Apply for a Street Collection Permit</p> <p>Apply for a house-to-house Collection Permit</p>
<p>Street Parties</p>	<p>Traditional street party (under 499, residents, no licensable activity) – no charge</p> <p>Large street party (under 499, residents, licensable activity) – no charge</p> <p>Street party (organised by a business) – charge dependent on event</p> <p>Street Event (500-1000) – doesn't involve closing a traffic sensitive road, licensable activity – charge dependent on event.</p>	<p>Traditional Street Party - you will need a Street Party Road Closure Order only</p> <p>Large Street Party - you will need a Street Party Road Closure Order and a Temporary Event Notice for any licensable activity.</p> <p>Street party (organised by a business) – contact the Site Permissions team site.permissions@bristol.gov.uk. You will be expected to provide a Risk Assessment and proof of public liability insurance and a fee will be charged. The Site Permissions process will take 3 months.</p> <p>Street Party Road Closure Order will take 8 weeks to process.</p> <p>Street events (500-1000) – contact the Site Permissions team site.permissions@bristol.gov.uk. You will be expected to provide a Risk Assessment and proof of public liability insurance and a fee will be charged. The Site Permissions process will take 3 months.</p>

	<p>Section 16 - a large street event involving the closure of a traffic sensitive road or closing more than one road. Section 16 charge: £613 - £1,226</p>	<p>Contact traffic@bristol.gov.uk if you're unsure if you need to close a traffic sensitive road.</p> <p>In both cases you'll also need:</p> <ul style="list-style-type: none"> • a premises license • an outdoor event site permission – 3 month notice required <p>A Section 16 costs £613. There's an extra charge of £613 if it:</p> <ul style="list-style-type: none"> • involves multiple roads • is city-wide • is likely to require additional Council resources, such as attendance by Network Management Officer, due to the nature of the event <p>8 weeks to apply for the road closure and premises license.</p> <p>3 months to apply for the site permission and the Section 16 licence.</p>
<p>Road Closures</p>	<p>Dependent on the complexity of the roads you wish to close.</p>	<p>If you plan to close the road as any part of your event, you may need one of the following – this process will take at least 8-10 weeks. Guide to closing a road for a street party or event (bristol.gov.uk)</p> <p>Temporary Traffic Regulation Order Apply for a temporary traffic regulation order (TTRO) (bristol.gov.uk)</p> <p>Parking suspensions – request these from your Site Permissions Officer.</p> <p>For events within the city, please consider the Clean Air Zone and costs of vehicles entering the CAZ, whether deliveries or crew.</p>
<p>Parking Bay suspensions</p>	<p>£32 per day per day to suspend a designated parking bay for one vehicle up to five metres long.</p>	<p>Apply to temporarily suspend a residents' bay, shared-use bay, pay and display bay, limited waiting bay, or a bay in one of our car parks.</p> <p>Discounts available for multiple bays or days Apply to suspend a parking bay For more info contact: parking.operations@bristol.gov.uk</p>

Parking on Yellow Lines & Unrestricted Highways	Suspensions are charged at a coning rate starting from £30.00	Events can arrange with Parking services to suspend sections of unrestricted highway or park on single / double yellow lines. Apply to suspend parking bay(s), put cones on unrestricted roads, or for dispensation of yellow lines For more information contact: parking.operations@bristol.gov.uk
Bus stop & Taxi rank suspension	£273 per stop for the first 2 stops £87 per additional stop £109 for a temporary stop that requires additional infrastructure (pole in barrel) You'll be charged £655 if you close a bus stop without authorisation.	Events can arrange with Parking services to suspend a bus stop or taxi rank. Suspend a bus stop or taxi rank (bristol.gov.uk) For more information contact: public.transport@bristol.gov.uk
HARBOURSIDE Useful Contacts		Useful contacts Useful contacts (bristol.gov.uk)
HARBOURSIDE Facilities and Marine services		Facilities and marine services Facilities and marine services (bristol.gov.uk)
HARBOURSIDE Safety Boat Cover	As per quote by All Aboard	All Aboard provide Safety Cover for events
HARBOURSIDE Mooring Fees	Dependent on vessel size.	Any vessel brought in for the event may be subject to charge for duration of stay. Mooring and berthing in the harbour (bristol.gov.uk)
BRISTOL WASTE Waste Management	On quotation from Bristol Waste	Bristol Waste offer a bespoke event quotation system which based on info such as location, capacity and services required. Services include litter picking, bin hire, bin disposal and recycling facilities. Event Waste Management - Bristol Waste Company NB. Other Waste Management companies are available.
Arts Mansion Room Hire (Ashton Court)	Dependent on space hired and planned activities.	Various rooms and spaces available to hire: Arts Mansion - Artspace Lifespace

<p>PARKS Parks Services</p>	<p>Event dependent</p>	<p>The Parks and Harbourside Estate Management Teams can offer a range of services, and will charge accordingly:</p> <ul style="list-style-type: none"> • Key deposits for barriers, gates and bollards • Bench Removal • Water • Electric • Tree works • Goal Post Removal and Erection • Parks Staff • Access to Public Toilets (outside of normal operating hours)
<p>PARKS Bonds</p>	<p>A bond ranging from £5,000.00 to £25,000.00 can be raised, but a suitable fee will be agreed between the parks officer and the event organiser.</p>	<p>Event applications are reviewed by the Council's Parks & Estates Team to assess the potential impact of the event on the land. Based on the event's management plan, a judgement is made on the risk and potential damage to the land which will depend on factors including the time of year, size and scale of event, access for vehicles, and use of water on site for ballast.</p> <p>Once the risk has been assessed, the parks & estates officer will contact the organiser to discuss the proposed bond. The bond amount depends on the level of risk and the potential reinstatement costs.</p> <p>Post-event a site inspection is carried out by parks & estates officer with the event organiser. If reinstatement is to their satisfaction a full credit note is issued to the organiser. If reinstatement is not carried out as agreed, credit is not issued in full, in order to cover the parks & estates officer's time and the cost of reinstatement.</p>
<p>Avon and Somerset Police</p>	<p>Event dependent</p>	<p>Arrangements can be made with the Avon and Somerset Police to have officers attend an event by making a request for Special Policing Services.</p> <ul style="list-style-type: none"> • You will be subject to SPS costs shown in this document National Policing Guidelines on Charging for Police Services (npcc.police.uk) • Please contact them to arrange this cover Public event planning Avon and Somerset Police