

**Premises Licences**

A premises licence is **required for the provision of licensable activities at particular premises**. "Premises" includes a vehicle, vessel or moveable structure or any place (including in the open air) or part of a premises. The licence can be either on a permanent basis or for a time-limited period.

Licensable Activities are.

* the sale or supply of alcohol
* the provision of public entertainment
* the provision of late-night hot food and drink

**Timescales**

Once you have submitted and paid for a valid application to London Borough of Harrow, there is **a 28-day period** during which people can object or make representations both against and for the application. These representations can be from a range of different people and be on behalf of business or organisations, but they can also be from the police, local councillors, the licensing authority, trading standards, environmental health or the fire service.

Should your premises licence application get representations which cannot be negotiated away, leaving you facing a hearing, you might end up with a premises licence that doesn’t give you what you want: for example, you might get one with:

* trading hours less than applied for
* conditions only allowing alcohol to be sold with a substantial meal
* limits on the use of any outdoor spaces and imposes the use of polycarbonates (plastic glasses) to reduce noise
* application could be refused entirely

Hearings should be held within a **4-week period after the 28-day consultation**. However, this can vary due to the authority’s workload. It may take longer than the statutory timeframe for the authority to process your application / hold the hearing. After the hearing you should receive a decision after **5 working days**. If your licence is granted, you can start trading immediately.

**Can I appeal my application if refused?**

If the council refuses your application, you can appeal to the Magistrate’s Court. You can appeal within 21 days of being notified in writing of the decision. If you proceed to an appeal, then to obtain a decision could take an **additional 6-12 months**.

**Premise licence links:**

[https://www.harrow.gov.uk/environment-parks/host-event/4
https://www.gov.uk/apply-for-a-licence/premises-licence/harrow/apply-1
https://www.harrow.gov.uk/licences/premises-licence-application/3](https://www.harrow.gov.uk/environment-parks/host-event/4https%3A//www.gov.uk/apply-for-a-licence/premises-licence/harrow/apply-1https%3A//www.harrow.gov.uk/licences/premises-licence-application/3)

**Email:** licensing@harrow.gov.uk