The purpose of this **Noise Management Questionnaire** is to enable event organisers and council Environmental Protection Officers put in place reasonable measures to reduce the impact of events on the local community. The following table lists *some* of the issues which *may* have to be considered when preparing a noise management plan (NMP) for proposed events and should be used as an **aide memoir** for preparing the NMP.

|  |  |  |  |
| --- | --- | --- | --- |
|  | **NAME OF EVENT:** | **Response** |  |
| 1 | Dates for the event? |  |  |
| 2 | What are the start and finishing hours? |  |  |
| 3 | When will **sound checks** take place?What sound levels will be generated and for how long? |  |  |
| 4 | How many noise sources will be in use? |  |  |
| 5 | Location and direction of sound sources and loudspeakers? |  |  |
| 6 | What **sound levels** are expected to be generated for each of the sound sources? |  |  |
| 7 | What type of **noise limiters** will be used to control overall volume of music? |  |  |
| 8 | How will **bass** levels be controlled? e.g. will there be a graphic equaliser? |  |  |
| 9 | If there are no pre-existing/prescribed maximum noise limits at the perimeter of the event site, you will be required to undertake an **ambient noise survey** at agreed locations. These locations will serve as noise monitoring sites for the event.  |  |  |
| 10 | Name and contact details of your **acoustics consultant** carrying out the ambient noise survey/monitoring  |  |  |
| 11 | Records of any **noise measurements** at mixing desk and at monitoring locations are to be retained for inspection by noise officers |   |  |
| 12 | How will noise from public announcements (PA’s) be controlled? |  |  |
| 14 | Will there be any potentially noisy plant, machinery, or equipment, such as refrigeration units, air con, mechanical generators or extractors? |  |  |
| 15 | **Complaint handling** – you will need to record date, time, nature of complaint, name and address of complainants and record any actions taken following the receipt of any complaint.  |  |  |
| 16 | Please provide and publish a **telephone hotline** **number** for members of the public to use to register any complaints. |  |  |