

# **OUTDOOR EVENTS POLICY**

## **Fees & Charges**

**April 2025 – March 2026**



## Community and charity

Event size	No of attendees	Application fee	Booking fee	Operational day fee	Extra event day fee	Setup / set down day/s	Environmental impact fee	Grounds deposit
<b>Very small</b>	Up to 100	£0	£0	£0	£0	£0	£0	£0
<b>Small</b>	Up to 500	£33.10	£33.10	£66.20	£32.00	£32.00	£0	£113.60
<b>Medium</b>	Up to 2,000	£68.40	£68.40	£132.30	£64.00	£64.00	£130.10	£340.70
<b>Finsbury Park – medium</b>	Up to 2,000	£68.40	£68.40	£187.50	£89.40	£92.70	£130.10	£340.70
<b>Large</b>	Up to 10,000	£68.40	£68.40	£639.50	£319.80	£319.80	£384.80	£681.40
<b>Finsbury Park - large</b>	Up to 10,000	£68.40	£674.80	£3,197.30	£1,595.40	£1,595.40	£1,276.70	£681.40

**Application fee** - An administration fee to process the application and is non-refundable

**Booking fee** - Charge paid by the applicant once the event is approved in-principle, in order to secure the date and venue and is non-refundable

**Operational day fee** – Main fee charged to hire the park or open space for the first event day

**Extra event day fee** - Charged to hire the park or green space for subsequent event days

**Setup / set down day/s** - Fixed fee per day of build and break

**Environmental impact fee** - Fixed fee, set aside for park stakeholder to use

**Grounds deposit** - Fixed fee and is refundable if no damaged caused to the park and no fees incurred

## Example costing

## Medium community event, with 1 operational day and 1 day setup

Application fee	£68.40
Booking fee	£68.40
Operational day fee	£132.30
Setup / set down day/s	£64.00
Environment impact fee	£130.10
<b>Total charge</b>	<b>£463.20</b>
Grounds deposit (refundable)	£340.70

All prices are the basic rates and we reserve the right to change and amend without notice.

All quotations and bookings are subject to Haringey Council terms and conditions.

## Commercial charity fundraising

Event size	No of attendees	Application fee	Booking fee	Operational day fee	Extra event day fee	Setup / set down day/s	Environmental impact fee	Grounds deposit
<b>Small</b>	Up to 500	£169.80	£71.70	£167.60	£50.80	£16.60	£0	£116.90
<b>Medium</b>	Up to 2,000	£169.80	£141.20	£669.30	£201.80	£67.30	£669.30	£348.40
<b>Large</b>	Up to 10,000	£169.80	£707.90	£4,685.70	£1,405.70	£468.60	£1,338.50	£695.70

**Application fee** - An administration fee to process the application and is non-refundable

**Booking fee** - Charge paid by the applicant once the event is approved in-principle, in order to secure the date and venue and is non-refundable

**Operational day fee** – Main fee charged to hire the park or open space for the first event day

**Extra event day fee** - Charged to hire the park or green space for subsequent event days

**Setup / set down day/s** - Fixed fee per day of build and break

**Environmental impact fee** - Fixed fee, set aside for park stakeholders to use

**Grounds deposit** - Fixed fee and is refundable if no damaged caused to the park and no fees incurred

## Example costing

## Large size sponsored run with entry fee, requiring 1 day on site

Application fee	£169.80
Booking fee	£707.90
Operational day fee	£4,685.70
Environmental impact fee	£1,338.50
<b>Total charge</b>	<b>£6,901.90</b>
Grounds deposit (refundable)	£695.70

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Commercial event								
Event size	No of attendees	Application fee	Booking fee	Operational day fee per head	Extra event day fee	Setup / set down day/s	Environmental impact fee	Grounds deposit
Small	Up to 500	£169.80	£178.70	£3.35	Charged at 30% per day of total operational day fee.	Charged at 2.5% per day of total operational day fee.	£136.80	£291.10
Medium	Up to 2,000	£169.80	£1,764.00	£3.35			£669.30	£1,158.80
Large	Up to 10,000	£169.80	£3,539.10	£3.35			£2,676.90	£11,245.50
Major	Up to 50,000	£169.80	£8,489.30	£6.44			£13,393.20	£16,868.30

**Application fee** - An administration fee to process the application and is non-refundable

**Booking fee** - Charge paid by the applicant once the event is approved in-principle, in order to secure the date and venue and is non-refundable

**Operational day fee** – Main fee charged to hire the park or open space for the first event day

**Extra event day fee** - Charged to hire the park or green space for subsequent event days at 30% each of the first operational day fee

**Setup / set down day/s** – Fee charged per day of build and break at 2.5% of the total operational fee

**Environmental impact fee** - Fixed fee, set aside for park stakeholders to use

**Grounds deposit** - Fixed fee and is refundable if no damaged caused to the park and no fees incurred

**Example costing**

**Major two-day event with 30,000 in attendance each day in Finsbury Park, with 5 days setup and 2 days break**

Application fee	£169.80
Booking fee	£8,489.30
Basic site hire fee (30,000 x £6.44)	£193,200.00
Extra event day/s (1 x 30% of above)	£57,960.00
Setup / set down day/s (7 x 2.5% of total operational fee)	£33,810
Environment impact fee	£13,393.20
<b>Total charge</b>	<b>£307,022.30</b>
Grounds deposit (refundable)	£16,868.30

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## Funfair and circus

Event size	No of attendees	Application fee	Booking fee	Operational day fee	Setup / set down day/s	Environmental impact fee	Grounds deposit
<b>Small</b>	Up to 1,000	£169.80	£707.90	£498.40	£122.40	£669.30	£1,659.30
<b>Medium</b>	Up to 2,000	£169.80	£707.90	£729.90	£145.60	£1,553.50	£2,317.50
<b>Large</b>	Over 2,000	£169.80	£707.90	£1,022.10	£204.00	£1,869.90	£3,475.10
<b>Finsbury Park - large</b>	Over 2,000	£169.80	£707.90	£1,168.70	£233.80	£2,327.40	£3,475.10

**Application fee** - An administration fee to process the application and is non-refundable

**Booking fee** - Charge paid by the applicant once the event is approved in-principle, in order to secure the date and venue and is non-refundable

**Operational day fee** – Main fee charged to hire the park or open space for each event day

**Setup / set down day/s** - Fixed fee per day of build and break

**Environmental impact fee** - Fixed fee, set aside for park stakeholders to use

**Grounds deposit** - Fixed fee and is refundable if no damaged caused to the park and no fees incurred

## Example costing

### Large funfair (not Finsbury Park) 3 operational days, with 3 day set up and 2 days break

Application fee	£169.80
Booking fee	£707.90
Operational day fee (£1,022.10 x 3)	£3,066.30
Setup / set down day (£204.00 x 5)	£1,020.00
Environment impact fee	£1,869.90
<b>Total charge</b>	<b>£6,833.90</b>
Grounds deposit (refundable)	£3,475.10

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## Corporate Promotions / Roadshows / Media Events

Event size	No of attendees	Application fee	Booking fee	Operational day fee	Extra event day fee	Setup / set down day/s	Environmental impact fee	Grounds deposit
<b>Small</b>	Up to 1,000	£169.80	£707.90	£1,675.80	£486.85	£837.90	£669.30	£580.00
<b>Medium</b>	Over 5,000	£169.80	£1,764.00	£5,352.70	£1,606.40	£2,676.90	£1,338.50	£2,317.50
<b>Large</b>	Over 10,000	£169.80	£3,539.10	£10,705.30	£3,211.60	£5,352.70	£2,676.90	£4,633.90

**Application fee** - An administration fee to process the application and is non-refundable

**Booking fee** - Charge paid by the applicant once the event is approved in-principle, in order to secure the date and venue and is non-refundable

**Operational day fee** – Main fee charged to hire the park or open space for the first event day

**Extra event day fee** - Charged to hire the park or green space for subsequent event days

**Setup / set down day/s** - Fixed fee per day of build and break

**Environmental impact fee** - Fixed fee, set aside for park stakeholders to use

**Grounds deposit** - Fixed fee and is refundable if no damaged caused to the park and no fees incurred

## Example costing

## Small event, 2 operational days, with 3 days setup and 2 break days

Application fee	£169.80
Booking fee	£707.90
Operational day fee	£1,675.80
Extra event day fee	£486.85
Setup / set down day (£837.90 x 5)	£4,189.50
Environment impact fee	£669.30
<b>Total charge</b>	<b>£7,899.15</b>
Grounds deposit (refundable)	£580.00

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## Other charges

Event size	Application fee	Booking fee	Operational day fee	Setup / set down day/s	Environmental impact fee	Grounds deposit
Private hire – invite only	£169.80	£178.70	£4.60 per head	£167.60	£136.80	£291.10
Children's Birthday Parties (10 kids +)	£33.10	£33.10	£1.90 per head	n/a	n/a	£60.70
Markets – with pitch paying fees	£169.80	£411.30	Charged at 50% per pitch fee	Charged at 50% per day of total operational day fee	£669.30	£2,249.10
Utilities	Charged as per usage plus 10% management fee					
Disruption charge	As per reasonable costs for each event					
Event signage per location, per week						£35.30
Promotional banner per location, per week						£68.40

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